

REFERENCE GUIDE FOR THE USE OF COPYRIGHT-PROTECTED WORKS

Adhere to the appropriate policy, limits, and conditions for the uses listed below. Please contact Meaghan Shannon, Copyright Services Officer at m_shannon2@fanshawec.ca if you have any questions of concerns.

Use	Policy	Limits & Conditions
Personal Photocopying	Fair Dealing Guidelines	1 entire chapter/article/short story/poem/essay/entry/artistic work OR up to 10% of a work.
Handouts (Paper Copies)	Fair Dealing Guidelines	1 entire chapter/article/short story/poem/essay/entry/artistic work OR up to 10% of a work. *Any text or images must be properly cited! **Permission required when more than 1 chapter/article/etc. of a work is used.
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Linking & Hyperlinking	Supreme Court of Canada: <i>Crookes v. Newton</i> , 2011 SCC 47 (2011) 3 S.C.R.	You do not need permission to link! "Linking & hyperlinking should never be seen as publication of the content to which they refer".
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